

ORDINANCE NO. _____

An ordinance amending Section 4.252 of the Los Angeles Administrative Code, pertaining to Vacations for Employees Engaged in Part-time Work, to add the number of hours for full-time employment, which is used as the basis for calculating prorated vacation for half-time employees.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Subsection (a) of Section 4.252 of Article 1, Chapter 6, Division 4 of the Los Angeles Administrative Code is amended to read as follows:

(a) A half-time employee, as defined by Section 4.110(a) of this Code, is entitled to the same vacation benefits as a full-time employee; provided, however, that pay for such vacation shall be prorated on the basis of the number of hours normally scheduled to be worked in relationship to the number of hours required for full-time employment (2,080 hours) in the class of position.

Sec. 2. This ordinance shall be effective upon publication, pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By  _____
VIVIENNE SWANIGAN
Assistant City Attorney

Date 1/6/22

File No. _____

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____